

MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS

Regular Meeting

September 21, 2011

32168 N. 6th Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

CALL TO ORDER:

COMMISSIONER MILLER called the meeting to order at 4:00 PM

COMMISSIONERS PRESENT: Commissioners: Mark Miller, Chuck Hodge, and Tom Russell.

OTHERS PRESENT: Chief DeBernardi, Fire Marshal Nowacki, Firefighters: Earl Frates and Andy Hill; Bookkeeper Brandy Browning.

Commissioner Miller led the pledge of allegiance.

1. Approval of Minutes (4:05 PM):

COMMISSIONER HODGE motioned to approve the minutes from 8/24/11, 8/30/11, and 9/7/11 as written; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

Motion carried.

2. Firefighter Report (4:10 PM):

The Commission reviewed the Firefighter's Report for August:

36 medical calls (303 year to date), 28 fire calls (131 year to date), and 3 motor vehicle calls (49 year to date).

Training for the month of August included: Head Related Emergencies, EPI, Roof Ventilations, and Wildland 209.

Stand-by and Community Events for August included: Fill the Boot & Bluz Fest.

3. Fire Marshal Report (4:15 PM):

a. Fire Marshal Nowacki reported:

4 Building Location Permits were issued in Bonner County: 1 mobile home setting, 1 single family residence, 1 Pole Building, and 1 addition.

2 Building Permits were issued in Kootenai County: 1 mobile home setting and 1 certificate of completion.

b. The Fire Marshal reported the following incident:

- Structure Fire at 3362 Bandy Road.

c. Fire Marshal Nowacki reported the District's 700MHz mobile vehicle radios are all installed and operational.

d. Two Grants were denied: FEMA for Fire Prevention and IDL/BLM for PPE.

4. Fire Chief Report (4:25 PM):

a. Chief reported that the current proficiency skills testing is hose and hydrant testing.

b. Chief reported that Officer Training was not held this month.

c. Chief stated that the Kootenai County paging failed and was out of service for a whole day, system wide. We are also having difficulties with the 700MHz but they are working. Chief is working with Kootenai County to correct both the paging and 700MHz difficulties.

d. Chief reported that IDL did not respond to a lightning strike fire on 9/19/11, they were paged twice.

e. 860 is currently being used by Idaho Department of Lands on a Wildland Project Fire.

f. Mapping is still a work in progress. Jim Stravens brought up a draft of the final map, population has increased.

8. Floater Position (5:05 PM):

The open Firefighter/EMT position will be posted internally immediately and the department will move forward with the hiring process. Chief will reserve one of the local testing towers as soon as it is available for the physical ability test. Once physical ability testing is complete all eligible candidates will take the written test.

It was also decided that any personnel in the department will be allowed to take the physical ability test if they so choose. A memo and sign-up sheet will be posted within the week.

9. Uniform Budget Request (5:55 PM):

Jamie Adams requested to move funds from the 5006-8 PPE Uniform line item to 5006-00 Uniform Budget. She has discovered that she is ahead of schedule on the 5 year plan for PPE Structure Gear but really needs to buy extra items for other uniform needs. The Commission discussed the request and felt that the monies should stay where they are at in the budget and be spent on PPE Structure Gear.

10. Raffle Renewal (6:00PM):

Brandy Browning, Bookkeeper, explained that it was time to renew the Department's Raffle License with Idaho Lottery if we wanted to conduct another raffle. The Commission discussed whether the Department wanted to conduct another raffle.

COMMISSIONER MILLER motioned to renew the Department Raffle License for another 12 months at a cost of \$100.00; seconded by **COMMISSIONER HODGE** and a vote of aye by all.

Motion carried.

11. Surplus Equipment (6:15):

The Department has a Copystar CS-1820 copy machine that is no longer in service.

COMMISSIONER MILLER motioned surplus the Copystar CS-1820 copy machine; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

Motion carried.

Brandy will put the Copier up for an internal bid of no less than \$300; if it does not sell she will place it on Craig's List.

Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (6:20 PM):

COMMISSIONER HODGE motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER MILLER**.

Executive Session entered at 6:20 PM.

COMMISSIONER MILLER made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER RUSSELL**.

Motion carried.

Executive session ended at 7:30PM.

12. ADJOURNMENT (7:30 PM):

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSSELL** at 7:30 PM.

COMMISSIONER MILLER called for the vote and all were in agreement to the motion.

Motion carried.

Spirit Lake Fire Protection District, Fire Commissioners

Attest:

Brandy Browning, Bookkeeper