

**MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS
REGULAR MEETING**

June 15, 2011

32168 N. 6th Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

CALL TO ORDER:

COMMISSIONER HODGE called meeting to order at 4:15PM

COMMISSIONERS PRESENT: Commissioner Chuck Hodge, & Commissioner Tom Russell. Commissioner Miller was absent.

OTHERS PRESENT: Chief DeBernardi, Firefighters: John Bartholomew & Jamie Adams; and Bookkeeper Brandy Browning.

PLEDGE OF ALLEGIANCE: Was led by Commissioner Hodge.

1. Approval of Minutes (4:20 PM):

COMMISSIONER HODGE motioned to approve the minutes from 5/18/2011 and 6/8/2011 as written; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all. **COMMISSIONER MILLER ABSENT.**

Motion carried.

2. Firefighter Report (4:25 PM):

The Commission reviewed the monthly Firefighter report for May: 30 medical calls (210 year to date), 9 fire calls (89 year to date), and 46 motor vehicle calls (35 year to date).

Training included: Wildland RT 130, House Burn 1403, and Timberlake Grad Night DUI.

Community Event: Cliff Callendar represented Spirit Lake Fire at the Wal-Mart Kids Bike Safety Day.

3. Fire Marshal Report (4:30 PM):

Fire Marshal Nowacki was on vacation.

4. Fire Chief Report (4:30 PM):

- a. Chief reported that the current proficiency skills testing is relay pumping. He is still working to get through this training with the crews.
- b. Chief reported that Officer Training was not held this month.
- c. Chief reported that he needs more time to work on a hiring list. He is currently working on finding a testing facility.
- d. Chief stated that paging is improving and that there are less multiple pages going out. He is optimistic that paging will continue to improve but will have a better idea when the area has bad weather.
- e. The new Brush Truck, 851, is currently at Maaco being painted. It will then be sent off for decals. Chief estimated that 851 would be in service by the end of July at the latest.
- f. As a follow-up to the last meeting Chief reported that map books would cost roughly 600.00 and that we should start budgeting to replace the books every other year.
- g. Large district maps will also need to be replaced. J.P. Stravens was contacted for pricing. The recent census may have changed how the District is divided up for Commissioner Zones. J.P. Stravens will be forwarding a pricing list.

5. Raffle (4:40 PM):

Brandy reported that the raffle is going very well there are 3 outstanding books at this time.

6. Budget Requests (4:45PM):

The Uniform Budget Requests were submitted by Firefighter Jamie Adams. She stated that all requested increases were consistent with the four year plan from last year at 5%. There was one exception however; PPE Structure went up by 8%.

5006-00 Uniforms General	\$3150.00
5006-04 Wildland Gear	\$2205.00
5006-08 PPE Structure	\$15,564.00
5006-14/15/16 PPE Other	\$100.00

The Commissioners thanked Jamie and took her request under consideration. Commissioner Hodge explained that all budget requests will be taken under advisement and a decision will be made on funding after all of the budget requests are received.

Firefighter John Bartholomew presented Budget Requests for: EMS Equipment, Rope Rescue, FF/EMT Medical/Immunizations, and EMS Training.

5010 EMS Equipment	\$1000.00
5011 Rope Rescue	\$ 600.00
5021 FF/EMT Medical Immunizations	\$ 500.00
5084-04 EMS Training	\$2000.00

7. Impact Fees (6:20 PM):

The Intergovernmental Agreement for Collection of Impact Fees between Kootenai County and the Spirit Lake Fire Protection District was submitted to the District and reviewed by the District's Attorney, Randy Adams. Randy approved of the agreement as written.

COMMISSIONER HODGE motioned to accept the Intergovernmental Agreement for Collection of Impact Fees between Kootenai County and the Spirit Lake Fire Protection District; seconded by **COMMISSIONER RUSSELL**
ROLL CALL VOTE- COMMISSIONER HODGE; AYE;
COMMISSIONER MILLER: ABSENT; COMMISSIONER RUSSELL:
AYE.

Motion carried.

COMMISSIONERS HODGE & RUSSEL signed the Intergovernmental Agreement for Collection of Impact Fees between Kootenai County and the Spirit Lake Fire Protection District.

9. Station 3 (6:30 PM):

No discussion was held at this time.

10. Budget & Levy Training (6:30 PM):

No discussion was held at this time.

11. ADJOURNMENT (6:30 PM):

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER MILLER** AT 6:30 PM. A vote of aye by all present.

Spirit Lake Fire Protection District, Fire Commissioners

Attest:

Brandy Browning, Bookkeeper