

**MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS
FINANCIAL MEETING**

May 4, 2011

32182 N. 6th Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

CALL TO ORDER:

COMMISSIONER MILLER called meeting to order at 4:00 PM

COMMISSIONERS PRESENT: Commissioner Hodge & Commissioner Russell

OTHERS PRESENT: Fire Chief John DeBernardi, Fire Marshal Wayne Nowacki, Firefighters: Carla Morales & Chris Robinson, and Bookkeeper Brandy Browning

PLEDGE OF ALLEGIENCE: Was led by **COMMISSIONER MILLER**

1. Financials (4:00 PM):

Checks were signed.

COMMISSIONER HODGE stated that he had talked to Mike Lyons, owner of General Fire. Mike offered to come up to a Commissioner meeting in order to meet the other Commissioners and explain how his business operates.

A discussion was held on where Life Jackets, ATV Safety Equipment and Responder Vests should be listed on the budget. It was decided that these items will be listed as follows: 5006-14 Life Jackets, 5006-15 ATV Safety Equipment, and 5006-16 Responder Vests. All three will be included under PPE Gear.

2. Impact Fees (4:25 PM):

Firefighter Robinson requested an additional \$100.00 for line item 5012 Fire Hose. He has some unexpected damage to hose recently while training and had not anticipated the need for additional hose for the new brush truck.

COMMISSIONER RUSSELL motioned to transfer \$100.00 from the Contingency Fund to the Hose Fund. **COMMISSIONER HODGE** seconded the motion with a vote of aye by all.

Motion Passed.

3. IDL Grant (4:30 PM):

Chief DeBernardi reported that Fire Marshal Nowacki had recently applied for an IDL Grant that would assist the District with the purchase of \$6549.90 worth of Wildland PPE. The District would have a matching amount of \$654.79. There was a brief discussion regarding what type of PPE would be purchased; the gear would include pants and gloves but not boots.

4. Bruch Truck Lease (4:35 PM):

Brandy reported that she had forwarded all of the invoices for the Brush Truck Lease to Nick Brunelle at Mountain West Bank. The total for the brush truck lease will be \$32, 980.74, with 6 annual payments of \$6049.49. A short discussion was held regarding the lease, Nick told Brandy he would get it completed and ready for signatures as quickly as he could.

5. Station 3 (4:40 PM):

COMMISSIONER MILLER reported that he has not heard anything further on the possible donation of land for Station 3.

6. Impact Fee Agreement (4:45 PM):

COMMISSIONER HODGE reported that City of Spirit Lake's Attorney would be putting together an Impact Fee Collection Agreement. The District's Attorney will review the Agreement and make any necessary changes so that the Agreement can be reviewed and signed at the City Council Meeting 5/10/11.

7. Raffle Update (5:50 PM):

Raffle Sales are still progressing well. The Commissioners would like to see tickets sold in Miller's Parking Lot. Chief is also trying to see if the truck can go to Lost in the 50's in Sandpoint in order to sell tickets.

After a discussion regarding liability insurance on the raffle truck the Commission requested that Brandy contact McNeil & Company to verify how much coverage we have on the truck.

8. Idaho Department of Labor Intern (5:00 PM):

The past two summers the Idaho Department of Labor has employed interns that have worked for the Spirit Lake Fire District. The District will have the option to have an intern for six weeks this coming summer. At this time Fire Marshal Nowacki has forwarded applications to Timberlake High School.

9. Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (5:15 PM):

COMMISSIONER HODGE motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER MILLER**.

Executive Session entered at 5:15 PM.

COMMISSIONER MILLER made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER RUSELL**.

Motion carried.

Executive session ended at 7:30 PM.

8. ADJOURNMENT (7:30 PM):

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSSELL** at 7:30 PM.

COMMISSIONER MILLER called for the vote and all were in agreement to the motion.

Motion carried.

Spirit Lake Fire Protection District, Fire Commissioners

Attest:

Brandy Browning, Bookkeeper