

**MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS  
SPECIAL FINANCIAL MEETING**

November 9, 2011

32182 N. 6<sup>th</sup> Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

**CALL TO ORDER:**

**COMMISSIONER MILLER** called meeting to order at 4:00 PM

**COMMISSIONERS PRESENT:** Commissioner Miller, Commissioner Hodge, & Commissioner Russell.

**OTHERS PRESENT:** Fire Chief John DeBernardi, Bookkeeper Brandy Browning, and Volunteer Jack Duclos.

**PLEDGE OF ALLEGIENCE:** Was led by **COMMISSIONER MILLER**

**1. Financials (4:00 PM):**

Checks were signed. Commissioner Miller reviewed and approved the October Bank Statements.

**2. New Hire Progress (4:05 PM):**

There are not any eligible candidates for hiring at this time. Chief DeBernardi will have more information available at the next Commissioner Meeting on November 16, 2012.

**3. Internship Request (4:10 PM):**

Bookkeeper Brandy Browning requested that the Commission allow her to participate in an internship with her current position as the Bookkeeper/HR Contact. She is currently attending Lewis Clark State College to earn her B.S. Degree in Business Administration with an emphasis in Managerial Accounting. Through an internship program with the Department she can use her current work experience to earn college credits.

**COMMISSIONER MILLER** motioned to approve the internship with Commissioner Hodge supervising Brandy's time, seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

**4. IDL Lease (4:15 PM)**

Ed Robinson of Sandpoint Idaho Department of Lands emailed over a list of possible Land Lease Rates for Station 3. The Commission will meet with Mr. Robinson at the next Commissioner Meeting 11-16-11. The Commissioners compiled a list of questions for Brandy to email to Mr. Robinson prior to the meeting.

**5. Other Business (4:30 PM):**

Commissioner Hodge announced that the Blanchard Community would like to hold a Fire Safety Day on 7/28/12. The Community will also be holding a Chili Cook-off with all proceeds from the event going to the Fire Department. The Commissioners agreed that the event would be a good community event.

**6. Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (4:45 PM):**

**COMMISSIONER MILLER** motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER HODGE**.

**Executive Session entered at 4:45 PM.**

**COMMISSIONER RUSSELL** made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER HODGE**.

**Motion carried.**

Executive session ended at 6:00 PM.

**7. ADJOURNMENT (6:00 PM):**

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSSELL** AT 6:00PM. A vote of aye by all present.

**Motion carried.**

**Spirit Lake Fire Protection District, Fire Commissioners**

**Attest:**

**Brandy Browning, Bookkeeper**