

# MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS

## Regular Meeting

November 16, 2011

32168 N. 6<sup>th</sup> Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

### CALL TO ORDER:

**COMMISSIONER MILLER** called the meeting to order at 4:00 PM

**COMMISSIONERS PRESENT:** Commissioners: Mark Miller, Chuck Hodge, and Tom Russell.

**OTHERS PRESENT:** Fire Marshal Nowacki, Firefighters: Earl Frates & Andy Hill; Bookkeeper Brandy Browning. Also Present: Ed Robinson & Dave Van Natter both of Idaho Department of Lands (IDL) Sandpoint; Glenn Potter of Inland Insurance

### 1. Provident Insurance Presentation (4:05 PM):

Glenn Potter of Inland Insurance gave a short presentation on the District's Current Provident Life & Accident Insurance. The renewal date for this insurance is 12/21/11. Glenn gave different options for renewal at different rates with different amounts of coverage. If the District chose to stay with current coverage, for the next three years the annual premium would be \$2151.00. That amount is an increase of \$67.00 a year.

**COMMISSIONER MILLER** motioned to approve coverage at the same level with three years of an annual premium of \$2151.00; seconded by **COMMISSIONER HODGE** and a vote of aye by all.

**Motion carried.**

### 2. IDL Lease (4:20 PM):

The Spirit Lake Commissioners emailed a list of questions, regarding the leased property that Station 3 is situated on, to Ed Robinson at Idaho Department of Lands. The District is currently leasing the property but the lease is up for negotiations December 1, 2011. Ed Robinson and Dave Van Natter came before the Commission to answer the questions.

The questions asked (answers from Ed Robinson are italicized) are as follows:

Is the lease binding for ten years?

*No, the lease could be entered into at 5, 10, 20 year and possibly 1 year increments. However, a one year lease is a lot of work and would not be favorable. The lease payments would begin at an annual rate of 1450.00 and raise by 3% each year after that.*

Would there be a penalty for ending the lease early?

*No, however the property must be returned to its original state. This means the building would need to be removed.*

Would we be able to enter into a lease for a 5 year period? What about year to year?

*Yes, see answer above.*

Is there any type of program to waive lease fees for another governmental tax exempt agency?

*No, the land leases are made to raise money for endowments. This particular piece of property raises money directly for the University of Idaho.*

Would we be able to sublet a portion of the building?

*Yes, that could be written into the lease. IDL would want to know to who though and the particulars of that agreement.*

If we choose at some point to not renew our lease; would IDL be interested in purchasing the improved building that is situated on the property?

*No, see above comment regarding removal of the building.*

The Commission stated they appreciated Mr. Robinson answering these questions for them. They also explained that at the time of the original lease this was the best option for the District. However, it is now the policy of the District to own all property and equipment that belongs to the District instead of borrowing or leasing. Mr. Robinson stated that he understood why that was important; he also stated there maybe a chance that the District could petition to buy that piece of property for the endowment. The Commission was interested in this option and asked that Mr. Robinson forward information regarding thus possibility to Brandy.

Because this process will take sometime and may not be accepted, the Commission asked that Mr. Robinson and Mr. Van Netter have lease documents prepared for a five year lease on the property. The Commission will review these documents at the next meeting, 12-7-11.

### **3. Firefighter Report (5:10 PM):**

The Commission reviewed the Firefighter's Report for October:

30 medical calls (30 year to date), 13 fire calls (13 year to date), and 4 motor vehicle calls (4 year to date).

Training for the month of October included: Cardiology, Ventilation, Ladders, Airway & Breathing.

Stand-by and Community Events for October included: Football Standby & Fire Safety Week.

#### **4. Fire Marshal Report (5:20 PM):**

a. Fire Marshal Nowacki reported that:

Kootenai County issued 3 building permits for: modular home and 2 single family residences.

Bonner County issued ten building location permits: 1 single family residence, 2 manufactured home setting, 1 garage, 1 shop, a conversion of a barn to a home, and 3 storage buildings.

In Bonner County a new subdivision, at Rusho Estates, of a 6.95 acre parcel from a 32.7 parcel.

- b. The Fire Marshal also reported that he had testified in San Diego at the Jacquot Trial. The trial ended in a mistrial with a hung jury. He will need to testify again in January at a rescheduled trial.
- c. The Fire Marshal attended training in Coeur d'Alene November 8-10, 2011. Training included motor vehicle fires, recreation vehicle fires, and spontaneous combustion fires.
- d. Sagle Fire District is interested in purchasing 5 to 10 Minitor Pagers from the District. We are not currently ready to sell the pagers; they are being used as backup pagers currently. However when we are ready to sell them they will pay \$150 for each pager.
- e. The Fire Marshal hopes to have the District's 700 Gateway moved from Station 1 to Station 2 by the first week of December. The Gateway will be used to test the need for a second permanent unit for Station 2.

#### **5. Approval of Minutes (5:50 PM):**

**COMMISSIONER MILLER** motioned to approve the minutes from 10/19/11 and 11/9/11 as written; seconded by **COMMISSIONER HODGE** and a vote of aye by all.

**Motion Carried**

#### **6. Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (6:30 PM):**

**COMMISSIONER HODGE** motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER MILLER**.

**Executive Session entered at 6:30 PM.**

**COMMISSIONER MILLER** made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER RUSELL**.

**Motion carried.**

Executive session ended at 7:30PM.

**7. ADJOURNMENT (7:30 PM):**

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSSELL** at 7:30 PM.

**COMMISSIONER MILLER** called for the vote and all were in agreement to the motion.

**Motion carried.**

---

**Spirit Lake Fire Protection District, Fire Commissioners**

**Attest:**

---

**Brandy Browning, Bookkeeper**