

**MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS
FINANCIAL MEETING**

October 5, 2011

32182 N. 6th Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

CALL TO ORDER:

COMMISSIONER MILLER called meeting to order at 4:00 PM

COMMISSIONERS PRESENT: Commissioner Miller, Commissioner Hodge, & Commissioner Russell.

OTHERS PRESENT: Fire Chief John DeBernardi, Fire Marshal Wayne Nowacki, Bookkeeper Brandy Browning. Also in attendance: Glenn Potter with Inland Insurance.

PLEDGE OF ALLEGIENCE: Was led by **COMMISSIONER MILLER**

1. Financials (4:00 PM):

Checks were signed without any issues.

2. Inland Insurance (4:15 PM):

Glenn Potter with Inland Insurance discussed the improvements made by ESIP on the department's existing liability insurance. There was a premium increase of roughly 500.00 **COMMISSIONER MILLER** signed the renewal contract for ESIP Insurance coverage October 1, 2011- September 30, 2012. The Commission thanked Glenn for HIS presentation.

3. Raffle License Renewal (4:25):

The Commission signed the completed Raffle License Packet for Idaho Lottery.

4. Certificate of Election (4:30 PM):

Incumbent **COMMISSIONER TOM RUSSELL** was the only candidate for Spirit Lake Fire District 1 Fire Commissioner. Idaho State Code states that an election does not need to be held if there is only one candidate running for a Fire District Election. Therefore:

COMMISSIONER MILLER motioned to canvass the Spirit Lake Fire Protection District 1 Fire Commissioner November 8, 2011 election with only one candidate running and elected, Tom Russell. Seconded by **COMMISSIONER HODGE**. Roll Call Vote: **COMMISSIONERS MILLER, HODGE, RUSSELL** all voting aye

Motion carried.

5. EMS (4:45):

Commissioner Hodge reported the MOU between Kootenai County EMS and Bonner County EMS, regarding Spirit Lake Fire Protection District's EMS response area in Bonner County, had been approved and signed by the Kootenai County EMS Joint Powers Board. The Bonner County Commissioners will be reviewing the MOU at their next meeting, October 11, 2012, and possibly signing it.

--COMMISSIONER MILLER was not feeling well and left early--

6. Communications (5:00 PM):

Chief is still working with Kootenai County 9-1-1 to get OPS Channel 5 dedicated to Spirit Lake Fire. He is also trying to figure out the best way to set up a repeater at Station #2 to improve communications in that area. He is planning on setting up the repeater from Station #1 to see if that setup would fix challenges and dead spots in the area.

Paging issues are ongoing; Chief went over an email he had received with the Commissioners. He will continue to work on fixing and improving paging issues.

5. Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (5:30 PM):

COMMISSIONER HODGE motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER RUSSELL**.

Executive Session entered at 5:30 PM.

COMMISSIONER RUSSELL made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER HODGE**.

Motion carried.

Executive session ended at 7:30 PM.

6. ADJOURNMENT (7:30 PM):

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSELL** AT 7:30 PM. A vote of aye by all present.

Motion carried.

Spirit Lake Fire Protection District, Fire Commissioners

Attest:

Brandy Browning, Bookkeeper