

MINUTES OF THE SPIRIT LAKE FIRE COMMISSIONERS

Regular Meeting

October 19, 2011

32168 N. 6th Avenue, Spirit Lake, Idaho at 4:00 PM (PST)

CALL TO ORDER:

COMMISSIONER MILLER called the meeting to order at 4:00 PM

COMMISSIONERS PRESENT: Commissioners: Mark Miller, Chuck Hodge, and Tom Russell.

OTHERS PRESENT: Chief DeBernardi, Fire Marshal Nowacki, Firefighters: John Bartholomew, Jamie Adams, and Gary McBride; Bookkeeper Brandy Browning.

1. Approval of Minutes (4:00 PM):

COMMISSIONER HODGE motioned to approve the minutes from 9/21/11 and 10/5/11 as written; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

Motion carried.

2. Firefighter Report (4:10 PM):

The Commission reviewed the Firefighter's Report for September:

22 medical calls (325 year to date), 17 fire calls (148 year to date), and 5 motor vehicle calls (54 year to date).

Training for the month of September included: Ranger Patient Packing, Cross lays, 5" Hydrant, Medical Assessments, and Wildland Weather.

Stand-by and Community Events for September included: Labor Day, Football Standby, Food Drive, Blanchard Daze, and Memorial Motorcycle Ride in the Park.

Commissioner Hodge asked that Firefighter Bartholomew use whatever resources he needs to produce a run report from ESO that breaks down all ALS and BLS calls for the District. He also would like a report that shows how often calls are responded to outside of the Spirit Lake Fire Protection District including information broken down by County. Commissioner Hodge needs a copy of these data reports by the next Regular Commissioner Meeting on 11/16/11.

3. Fire Marshal Report (4:20 PM):

The Fire Marshal was unavailable because he was testifying at a Federal Trial in San Diego, CA. A Fire Marshal report was not given.

4. Fire Chief Report (4:20 PM):

- a. Chief reported that the current proficiency skill testing is RIT, Search and Rescue.
- b. Chief reported that Officer Training was not held this month.
- c. Chief stated that the Kootenai County paging is still intermittently failing. The District has back up two tone paging to help with this issue.

Chief will be contacting Brad Coughenour with Kootenai County 9-1-1 to request a 180 day trial of the North Repeater at Station #2 and dedication of OPS channel 5 during that period. Chief hopes to have the gateway repeater up and in service for the trial within 30 days as long as his request is granted. If the system works he anticipated the addition of gateway to cost roughly \$6000.00.

Chief and Wayne have been testing the 700MHz System in Blanchard and feel that part of the system issues are due to inadequate transmitter wattage at the Station and on the HooDoo. This lack of power would explain failed paging issues also.

- d. The physical ability testing will be held on 10/29/11 for the two hiring candidates and any other personnel that would like to challenge the test.
- e. Mapping is still a work in progress. Jim Stravens is working on Bonner County addressing at this time. Chief showed the Commission samples of the smaller Station Maps. The Station Maps will include a footnote that will coincide with each emergency call's page information.
- f. Kootenai County EMS will begin Executive Committee Meetings tomorrow (10/20/11). Commissioner Hodge emphasized the importance of Chief being every one of those meetings. Chief agreed that he would attend all of the Executive Committee Meetings as they are extremely important to the future funding of the Spirit Lake Fire Protection District.

5. Holiday Banquet (5:20 PM):

The Annual Holiday Awards Banquet will be held on 12/17/11 at the Blanchard Community Center. Hors d'oeuvres will be served at 4:30 pm with dinner beginning at 5:30 pm. Commissioner Hodge had suggested inviting Bonner County EMS to the Banquet. Commissioner Miller and Commissioner Russell felt that the party was to celebrate our Department. Instead of inviting Bonner County EMS to the Banquet, Spirit Lake will hold a Spring Bar-b-que and invite Bonner County EMS to that function.

6. Volunteer Points (5:45 PM):

The Volunteer Point Checks were signed. Chief DeBernardi suggested possibly increasing the Point Stipend Budget and studying the point values and their accumulation basis. The Commission agreed it was a good idea to study the ideas Chief suggested. The Chief will study different options and report to the Commissioners with his findings.

7. Request to move November Financial Meeting (6:10 PM):

COMMISSIONER MILLER motioned to move the November 2, 2011 Financial Meeting to November 9, 2011 at 4:00pm; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

Motion carried.

8. Vehicle Bid (6:15 PM):

KCEMSS is offering a 2006 Ford F350 Super XL 4x4 Chassis with a 6.0 Liter Diesel Engine for bid. Chief requested the ability to place a bid on the vehicle. If the District did win the bid he would use the vehicle to replace Utility 899 and Brush 853, in line with the vehicle 10 year replacement plan. Prior to placing a bid he will inspect the vehicle and check on its repair history.

COMMISSIONER MILLER motioned to put in a bid on the 2006 Ford F350 Super XL 4x4 Chassis with a 6.0 Liter Diesel Engine offered by KCEMSS ; seconded by **COMMISSIONER RUSSELL** and a vote of aye by all.

Motion carried.

9. Union Membership (6:25 PM):

Former Union President Jamie Adams announced the Spirit Lake Fire Local 4336 is now represented by:

President: John Bartholomew
Vice President: Jamie Adams
Secretary/Treasurer: Chris Robinson

10. Executive Session- Idaho Code §§ 67-2345 Sub Sections A-F (6:30 PM):

COMMISSIONER HODGE motioned to enter executive session pursuant to provisions of Idaho Code 67-2345, subsection 1(b), seconded by **COMMISSIONER MILLER**.

Executive Session entered at 6:30 PM.

COMMISSIONER MILLER made a motion to exit the Executive Session and return to the Regular Meeting, seconded by **COMMISSIONER RUSSELL**.

Motion carried.

Executive session ended at 7:30PM.

11. ADJOURNMENT (7:30 PM):

There being no further business to be brought before the Board, the Regular Meeting was adjourned upon the motion of **COMMISSIONER HODGE** and as seconded by **COMMISSIONER RUSSELL** at 7:30 PM.

COMMISSIONER MILLER called for the vote and all were in agreement to the motion.

Motion carried.

Spirit Lake Fire Protection District, Fire Commissioners

Attest:

Brandy Browning, Bookkeeper